

J O B O P P O R T U N I T Y

**California Department of Veterans Affairs
Veterans First**

Veterans Home of California, Yountville

AN EQUAL OPPORTUNITY EMPLOYER – EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THIS STATE. THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

CLASSIFICATION: **Pathology Assistant (7875)**
 Various Tenures and time bases
 \$2566.00 - \$3120.00 (based on full-time)

LOCATION: **Pathology Assistant**

FINAL FILE: **CONTINUOUS FILING**

DUTIES & RESPONSIBILITIES:

Under Supervision, to perform the following; the predominant duties for this position include, but are not limited to:

- ✓ Assist with autopsies – secure patients chart, prepares body and containers for use during autopsy, dissect body, remove breast plate; collect specimens and reconstruct body for release to funeral home.
- ✓ Maintains Morgue – cleans and disinfects floor and autopsy table after autopsy. Disinfects body trays and boxes after each use and cleans sink after surgical specimens are processed.
- ✓ Phlebotomy & Assist in Clinical Laboratory – Draws blood from patients in Annex, hospital and prepares work list and specimens for analysis in Clinical Laboratory.
- ✓ Assist with Surgical and Cytological Specimens – Prepares cytology specimens for examination by pathologist. Files and maintains pathology records.
- ✓ Project reports – collects statistics for analysis by pathologist.
- ✓ Supplies & Equipment – assist in maintaining supplies and equipment in the morgue and Clinical Laboratory.
- ✓ Miscellaneous Duties-Cleans areas. Dispose of contaminated material.
- ✓ Clerical – assist with Meditech input orders and receiving.
- ✓ Other duties as related.

SPECIAL REQUIREMENTS:

Must have a valid certificate as a Phlebotomist.

WHO MAY APPLY:

Applications will be accepted from individuals with current/permanent State Service in the class of Pathology Assistant, or working in a class eligible for lateral transfer, reinstatement or list eligibility to this class. Priority consideration will be given to candidates on the SROA list. Applications will be subject to screening and only the most qualified will be interviewed.

HOW TO APPLY:

Candidates should submit a State Application (Std. 678) and valid Phlebotomist Certificate to:

VETERANS HOME OF CA – YOUNTVILLE
HUMAN RESOURCES – TESTING UNIT
110 CALIFORNIA DRIVE
YOUNTVILLE, CA 94599-1414

INQUIRIES:
VOICE: (707) 944-4550
TDD: (707) 944-4560
www.cdva.ca.gov

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